

Bowerston Village Council

Regular Meeting Tuesday, September 16, 2025

Village Officials Attendance: Polly Wolfe, Jon Humphrey, Juliet Bryant, Chase Bryant, Janet Hanlon, Paula Beamer, Janeen Scott, Bart Busby, Jeremiah Warner, Jacquie Humphrey and JJ Ong.

Visitors: Matt Miller and Mark Lawson, Quicksall & Associates

Call To Order

Pledge of Allegiance

Roll Call of Council: All Council Present

Committee Reports: None

Public Comments

Loan/Grant Status Reports: Matt Miller/Mark Lawson

1. Matt introduced Mark Lawson, who is handling the bidding, Matt read the low bids for the water distribution plant to Council and presented a report. Total bid amount just over three million dollars.
2. Mark had notices of award for Council's review and approval.
3. Sanitary sewer collection system, Matt read the results, just over \$5 Million. Mark also had the letters of notification for these bids.
4. Mark reported that he had done an evaluation on all the low bid contractors and reported to Council on these. Matt advised that we will have an inspector onsite to oversee the process
5. Water Treatment Plant study, the idea of getting new wells has been abandoned, existing wells will be utilized. Paula explained why the wells will not be moved.
6. Village Garage Roof Replacement Project, we have entered into this contract after the August meeting, this ends our involvement with Quicksall for this project.
7. **Sanitary Sewer Collection System & Wastewater Treatment Plant Improvements:** Contract #1, HM Miller Construction Co, \$2,297,083.60 Jon made motion to accept, Juliet seconded, unanimous by roll call vote.

8. Contract #2 Wastewater Treatment Plant Improvements Stanley Miller Construction Co \$2,743,435.00 Chase made motion to accept, Julie seconded, unanimous by roll call vote.
9. **Water Distribution System and Water Storage Tank Project:**
Contract #1, water distribution Clell Construction Inc, \$2,057,780.00 Julie made motion to accept, Jon seconded, unanimous by roll call vote.
10. Contract #2, Water Meters low bidder, NECO \$165,328.00, Julie made motion to accept, Jon seconded, unanimous by roll call vote.
11. Contract #3, Water Storage Tank Low bidder, Mid Atlantic Storage, \$780,635.00 Julie made motion to accept, Jon seconded, unanimous by roll call vote.
12. Jon inquired as to how we ensure that the projects are completed in a timely manner so that we get all of our funding. Paula explained that we will have to stay on the contractors and engineers constantly. JJ advised to be aware of engineers being too friendly with the contractors. Paula said that she was advised by funding sources of the same.

Approval of regular August minutes: Jon made motion, Julie seconded, unanimous.

Pending and/or New Legislation:

1. Ordinance #10-2025, Income Tax. Janet made motion to suspend the rules and pass as an emergency measure, Julie seconded the motion, unanimous. Polly made motion to pass the ordinance, Juliet seconded, unanimous by roll call vote. JJ explained this to Council, Ordinance in effect January 1, 2026.
2. Resolution #24-2025, reallocation within the same funds, Juliet made motion to approve, Jon seconded, unanimous by roll call vote.
3. Resolution \$25-2025, Wastewater Pollution Control Loan Fund. Paula explained that this is in case we have a short fall for this project, we must have a plan in place to make up the funds. Juliet made motion to approve, Chase seconded, unanimous by roll call vote.

Mayor's Report:

1. Spectrum Services Offered, Paula explained what the provided quote is for, which includes a line at the park, which will be removed. Frontier does not provide the required firefall. Julie moved to allow Paula to make the change to Spectrum for telephone and WiFi service, Jon seconded, unanimous.
2. Grant for creek cleaning study, Paula advised that she and Jeremiah attended a meeting recently and that the Harrison County Commissioners are applying for a grant.
3. Well relocation (above)
4. Report attached, Julie made motion to accept, Polly seconded, unanimous.

Village Administrator's Report:

1. Attached: Bart advised that MS Consultants has been chosen to do the acquisition of property for the Bridge Street replacement project, need approve to sign agreement (\$35,756.00) \$2.2 Million project. Chase made motion to approve, Juliet seconded, unanimous by roll call vote.
2. Bart reported that he attended a Commissioner's meeting in the past month at that they will donate \$10,000.00 toward the garage roof replacement project.
3. Julie made motion to approve Bart's report, Janet seconded, unanimous.

Utility Clerk's Report:

- 1, Attached, Julie made motion to approve, Jon seconded, unanimous.

Income Tax Administrator's Report:

1. Will have quarterly amounts at October meeting

Fiscal Officer's Report:

1. Attached. Jacquie advised on research on Star Ohio. Julie made motion to open an account, transferring funds in the amount of \$500,000.00 from Unified Bank, Jon seconded, unanimous by roll call vote.
2. Jacquie advised that she had spoken with PNC Bank regarding the \$25,700.00 CD, and advised this money be withdrawn from PNC and

moved to Star/Unified. Julie made motion to approve, Janet seconded, unanimous by roll call vote.

3. Jacquie reported the 2023-24 audit is complete.
4. Janet made motion to approve Fiscal Officer's report, Julie seconded, unanimous.


Solicitor's Report: No Report


Old Business: None

New Business:

1. Schedule Trick or Treat, or Trunk or Treat, October 31. Julie reported that they would like to do Trunk or Treat on Main Street this year. Have already spoken with the FD and Churches and WC to assist. Julie made motion to close Main Street for this event, Jon seconded, unanimous by roll call vote.

Adjournment: Julie moved to adjourn, Janet seconded, unanimous 7:04.


Fiscal Officer, Jacquie Humphrey


Mayor, Paula Beamer