

# Bowerston Village Council

Regular Meeting Tuesday, March 18, 2025

Village Officials Attendance: Karen Donovan, Polly Wolfe, Jon Humphrey. Paula Beamer, Janeen Scott, Bart Busby (absent), Jeremiah Warner, Jacquie Humphrey and JJ Ong.

Visitors: Erin Wright, Matt Miller, Jenny Bargar, Bruce Beamer JR.

Call To Order

Pledge of Allegiance

Roll Call of Council

Public Comments

Approval of regular February minutes: Julie made motion to accept, Karen seconded, unanimous by roll call vote.

Loan/Grant Status Reports:

1. Matt Miller, of Quicksall, updated Council on the bids that were received. Some irregularities were discovered during the bid opening, two contractors were out of compliance with sureties.
2. Erin Wright reported that the environmental review report was not advertised per CDBG grant funding, accepting bids at this point would disqualify the Village for \$750,000.00 in grant funding.
3. JJ explained a motion to reject all bids, as submitted, is recommended at this time. Jon made motion, Julie seconded, unanimous by roll call vote.
4. Jon inquired as to how far this will put us behind, approximately 2 months. Chase asked if all contractors will bid again, hopefully.

Pending and/or New Legislation:

1. Resolution #06-2025, New Funds in the amount of \$27,846.90, General Account Karen made motion, Julie seconded, unanimous by roll call vote.
2. Personnel Committee Report, Chase reported that an agreement with an employee was discussed and it is recommended that the Village enter into this, with the understanding that he remains in the Village's employ for five years and will be reimbursed for the training expenses incurred. A raise will be discussed at that time. Karen inquired as to how long of an overlap there will be with two qualified operators. A discussion took place regarding this matter.
3. JJ presented a memorandum of understanding to be presented to Noah Smith, Julie moved to approved, Chase seconded, unanimous by roll call vote.
4. Utility Committee Report, Karen reported that the committee had discussed repairing meters that have not been protected as advised and the Village must

repair, JJ presented Ordinance 02-2025, to charge for parts and labor in these situations, in the future.

- A. Ordinance 02-2025, Jon moved to suspend the rules of three readings and pass as an emergency measure, Julie seconded, unanimous by roll call vote.
  - B. Chase moved to pass the ordinance, Julie seconded, unanimous by roll call vote.
5. Karen reported that the committee had also discussed charging a fee to customers when water needed to be turned on and off. The committee recommends a fee of \$25, after regular business hours and weekends. JJ presented Ordinance 03-2025.
- A. Jon made motion to suspend the rule of three readings and pass as an emergency measure, Julie seconded, unanimous by roll call vote.
  - B. Chase made motion to pass Ordinance 03-2025, Karen seconded, unanimous by roll call vote.
6. Polly reported on the meeting she had attended with the Harrison County Health Department. Ticks are again a concern.

#### Mayor's Report:

1. Report attached. Karen inquired what the non-maintained alley item was about. Paula explained that there was a social media comment about an alley that had been designated as "non-maintained" in the past. Mann Street was the alley in question, Bowerston has others.
2. Karen made motion to accept Paula's report, Julie seconded, unanimous.

#### Village Administrator's Report:

1. Absent, notified Mayor prior to meeting

#### Utility Clerk's Report:

1. Janeen reported on monthly collections and late notices.
2. Attached, Julie made motion to accept Janeen's report, Polly seconded, unanimous.

#### Income Tax Administrator's Report:

1. Attached Janeen reported that we are now \$4,380.00 over last year's collections at this time.
2. Polly made motion to accept Janeen's report, Karen seconded, unanimous.

#### Fiscal Officer's Report:

1. Jacquie reported that the new UAN computer and printer are in.
2. Jacquie reported that the Village has received bonus from Encino, \$27,846.80.
3. Motion to approve bills, as presented, Julie made a motion to approve, Chase seconded, unanimous by roll call vote.

4. Motion to accept financial reports, as presented, Julie made a motion to approve, Polly seconded, unanimous by roll call vote.

Solicitor's Report:

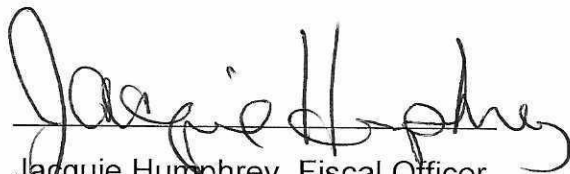
1. Leesville fire hydrant
2. Easement Update

Old Business: None


New Business:

1. Polly reported that there have been kids on a dirt bike and a 4-wheeler riding on the grounds of the Park. She notified the sheriff's department who advised that a deputy had seen the same youths at the convenience store earlier that day and was going to speak to their guardians and advise that the Village would press charges if the behavior continues.
2. Guest Jenny Bargar inquired if contractors would be charged the fee for submitting a bid in the future, no, not if they bid the first time.

Adjournment: 6:26, Julie made motion, Karen seconded, unanimous.



Jacquie Humphrey, Fiscal Officer



Paula Beamer, Mayor